

Anderson College

ANDERSON, S. C.



HANDBOOK
of INFORMATION
for STUDENTS
1928-1929



HANDBOOK

PRESENTED BY THE

STUDENT GOVERNMENT ASSOCIATION

OF

ANDERSON COLLEGE

Anderson, South Carolina

1928-1929

Every student is supplied at the opening of the College year with a copy of this handbook, and after a thorough explanation, is held responsible for its provisions.

Additional copies may be purchased from Association for ten cents each.

ALMA MATER

Dear to our hearts is our Alma Mater

Loyal and true are we,

Truest devotion till life is ended

Wholly we pledge to thee.

Tho' from thy halls far away we wander

Thoughts back to thee will fly,

And tender mem'ries time cannot sever,

Love that will never die.

Heaven's choicest blessings ever attend thee,

Dear Alma Mater mine—

No shadows harm thee, no fears alarm thee,

Always the sunshine thine.

And tho' we leave thee, we'll never grieve
thee,

True to our trust we'll be.

Our best endeavor, now and forever,

Always to honor thee.

SCHEDULE FOR THE DAY

Rising Bell	7:15
Warning Bell	7:30
Breakfast Bell	7:45
First Period	8:30
Chapel	9:30
Second Period	10:00
Third Period	11:00
Fourth Period	12:00
Luncheon	1:15
Sunday Quiet Hour	2:30 to 4:30
Dinner	6:30
Study Hour	7:30
Recreation	10:00
Room Bell	10:15
Light Bell	10:30

DEDICATION

To the New Girls of

ALMA MATER

We Affectionately Dedicate This

HANDBOOK

You are cordially invited to attend

the

INFORMAL RECEPTION

Given to the New Students

by the

YOUNG WOMEN'S CHRISTIAN

ASSOCIATION

at

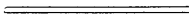
eight o'clock p.m.

Saturday, September Fifteenth

ANDERSON COLLEGE

STUDENT GOVERNMENT ASSOCIATION

1928-1929



OUR IDEAL



“A Healthy, Christian Gentlewoman, doing her work accurately, completely and happily.”

OFFICERS

GLADYS BEACH	-----	President
MARGARET OWINGS	-----	Vice-President
MILDRED FRANKS	-----	Secretary
INEZ BOLEMAN	-----	Treasurer

HOUSE PRESIDENTS

FRONDE RICE	-----	East Dormitory
MARGARET COX	-----	West Dormitory

EXECUTIVE COUNCIL MEMBERS

VIRGINIA COX	-----	Senior
CATHERINE COWHERD	-----	Senior
ELIZABETH FOLLEY	-----	Junior
LEILA DODENHOFF	-----	Junior
ANNA BASS	-----	Sophomore
MILWEE WELBORN	-----	Sophomore
MILDRED LAVENGOD	__	Pres. Y. W. C. A.

FORWARD

I have a royal welcome in my heart for every girl, old and new, who is in Anderson College.

It fills me with exquisite joy to know that I am to have the privilege of mothering you girls for the next nine months, of helping you to correct your individual faults and of assisting you in every possible way in the development of gracious personalities.

Education of the mind and strengthening of the body is an incomplete process unless there is also the education of the heart and spirit in the love and knowledge of Jesus Christ. God is seeking to develop us into perfect creatures, superior to circumstances. Would that I could awaken in every girl in our student body those springs within her own heart which would prompt her always to do the things which were right. Then we would not have to be hedged in by rules and regulations. Let your habit, girls, be that of doing right because it is right, and then your habitual behavior will be good, positively good. If each girl among us does this, it will build up the right sort of life, character, and self-government. With that sort of motive power, prompting and leavening in our student body, we can build up a glorious constituency among our girls—all living together in LOVE.

So here goes for the greatest year in the history of Anderson College!

ANNIE D. DENMARK.

TO THE MEMBERS OF THE STUDENT
GOVERNMENT ASSOCIATION OF AN-
DERSON COLLEGE:

"Just give me a square deal." This request is being made by the Student Government Association of Anderson College, and you are a vital part of it.

We come to college anticipating everything that is superlatively fine and good. When we are disappointed, it seldom occurs to us, however, that it is largely our fault that our dreams have not been realized. So it is with college life, and only as we measure up will we receive.

Student Government cannot function effectively without the whole-hearted and loyal support of every girl. It is essentially ours and will be what we make it. If we try, it can be the best association in existence.

At the beginning of this new year 1928-29, we are urging you, old girls and new girls alike, to give of your very best to Anderson College and her student government. We are very happy to welcome every new girl into our family, and every old girl back home. The year will be pleasant and successful we feel sure.

"Please stand by."

GLADYS BEACH,

President.

CONSTITUTION

ARTICLE I.—Name

The name of this Association shall be the Student Government Association of Anderson College.

ARTICLE II.—Object

The object of this Association shall be to maintain the standard of scholarship, to preserve the student honor, to enforce regulations, to transact any business pertaining to the whole student body, and to further the interests of the students as far as lies within its power.

ARTICLE III.—Membership

All undergraduates of Anderson College shall become members of this Association upon matriculation in the college, reading and signing this Constitution and By-Laws, and paying the annual dues of the association which shall be \$2.00. All Alumnae may be associate members, having the power of discussion, but no vote.

ARTICLE IV.—Legislative Department

The Legislative power shall be vested in the Student Government Association as a whole, subject to an Advisory Discipline Committee from the faculty.

ARTICLE V.—Executive Department

Sec. 1. The executive power of the Student Government Association shall be vested in an Executive Council consisting of the

President, Vice-President, Secretary, Treasurer, two members from the Senior Class, two members from the Junior Class. two members from the Sophomore Class and two members from the Freshman Class.

Sec. 2. The officers of the Association, elected for one year shall be: the President and Vice-President of the Executive Council, elected from the incoming Senior Class; a Secretary, a Treasurer, two House Presidents elected from the incoming Senior or Junior Classes; and Proctors, nominated twice a month by the Executive Council, and elected by the members of their respective districts. The President of the Y. W. C. A. and the two House Presidents shall be honorary members of the Executive Council.

Sec. 3. Elections. (a) All nominations shall be made through the nominating Committee and passed by the Faculty Advisory Board. (b) Class representatives on the Executive Council shall be elected by their respective classes for the term of one year. The Freshman representatives shall be nominated by the Freshman Class and elected by the Executive Council between December 1st and 10th.

Sec. 4. Duties of Officers. (a) The duties of the President shall be:

1. To preside over all meetings of the Executive Council and of the Student Government Association.

2. To appoint any call meetings she may consider necessary.

3. To appoint all committees not other-

wise provided for in these articles.

4. To summon before the Executive Council, if necessary, any member of the Association.

5. To make monthly and annual reports to the Student Government Association.

(b) The duties of the Vice-President shall be:

1. To perform the duties of the President in the absence or at the request of the President.

(c) The duties of the House Presidents shall be:

1. To see that the proctors fulfill their duties and assist them when necessary.

2. They shall attend to the ringing of the campus bell, study hour bell, room bell, Sunday School bell and quiet hour bell.

3. They shall bring the proctors' reports to the Secretary of the Association before the regular meeting of the Executive Council, make their own reports and compile proctors' report criticisms.

4. The House President may, at her discretion, summon before her any member of the house in which she resides.

5. The House President shall keep a record of all points and it shall be her duty to warn any girl who has acquired two (2) major points before the end of two weeks.

6. To keep a record of light cuts and Church cuts, and report all church cuts to the Dean of Women on the day they are taken.

(d) The duties of the Secretary shall be:

1. To keep a list of the members of the association.

2. To prepare and read the minutes of each meeting of the Executive Council and of the Association.

3. To report all proceedings of the Executive Council to the Committee on Discipline.

4. She shall act as a recorder of the point system.

5. To write out all penalties for offenses, and give same to the person who has committed the offense.

(e) The duties of the Treasurer shall be:

1. To have charge of all funds of the Association.

2. To keep a record of receipts and expenditures, and to present a report of same to the Student Government Association at the end of the term.

(f) The duties of the Proctors shall be:

1. She shall be responsible for the conduct of the students in her section at all times.

2. She shall inspect five minutes after the ringing of the room bell and light bell, and insist upon the students' given prompt attention to these bells.

3. She shall keep a daily report of the conduct of the students in her section.

4. The proctor's report must be in the hands of the House President at the close of each week.

5. When unable to perform her duties, a proctor must report the fact to the House

President who will appoint a substitute.

6. Any proctor who fails to perform her duties will be replaced by another and will be removed from her place on the self-governed roll.

ARTICLE VI.—Judicial Department

Sec. 1. The Judicial power of the Student Government Association shall be vested:

1. In the Association as a whole, which shall constitute a Court of Appeal from the decision of the Executive Council.

2. The Executive Council which shall constitute the lower court, and from which alone an appeal to the Association may be made approved by the Committee on Discipline.

ARTICLE VII.—Nominating Committee

(1) There shall be a nominating committee composed of a chairman who shall be the retiring Student Government president; one representative from the following organizations: the Y. W. C. A. Cabinet, the Sororian Staff, the Yodler Staff, the Executive Council, and one from the Senior, Junior, Sophomore and Freshman Classes.

(2) Each member of the nominating committee shall be elected by the organization she represents not later than February 1st.

(3) They shall post the nominees one week before the day of election, which shall be not later than March 25.

ARTICLE VIII.—Meetings

Sec. 1. There shall be three annual business meetings of the association.

(1) The first meeting at which the installation of officers shall take place, shall be held the last week before Spring Holidays in the second semester.

(2) The second meeting at which the Constitution, By-Laws and Regulations of the Student Government Association shall be read and explained, and the Constitution signed, shall be held as early in the college year as the President may deem wise.

(3) The third meeting at which the election of officers for the Student Government Association, the Executive Council, the Y. W. C. A., the Sororian and the Yodler, shall take place not later than March 25.

Sec. 2. Meetings of the Association at which reports from the Executive Council are read, and incidental business discussed, shall be held every two weeks, on Friday morning at 9:30 o'clock.

(b) Additional meetings of the Association may be called by the President at any time, or upon the written request of ten members.

Sec. 3. The regular meetings of the Executive Council shall be held every two weeks on Thursday evening at 7:00 o'clock.

ARTICLE IX.—Amendments

Any amendment of this Constitution shall be presented in writing to the President of the Student Government Association and shall lie upon the table one week before being voted upon. A two-thirds majority vote of all members shall be required for its adoption. All amendments must have the approval of the Committee on Discipline.

ARTICLE X.—Faculty Committees

There shall be an Advisory Committee consisting of the Dean of Women, two members of the Faculty appointed by the President of the College, and two students elected by the Student body.

The Faculty Committee on Discipline shall consist of the President of the College, the Dean of Faculty, the Dean of Women, and three other members appointed by the President of the College.

All rules, regulations and decisions of the Executive Council, passed by the Association shall be subject to the approval of the Committee on Discipline.

ARTICLE XI.—Organization

President's Council

POWERS and DUTIES

(a) The President's Council shall consist of the four class presidents, with two representatives from each class.

(b) This Council shall be responsible for the conduct of the members of each respective class, and held accountable to the Executive Council.

(c) Any member of this Council who fails to perform her duty, shall be dealt with by the Executive Council.

BY-LAWS

ARTICLE I

All undergraduate members of the Student Government Association shall observe and

co-operate in the enforcing of the system of Self-Government embodied in the rules and privileges.

ARTICLE II

Each student upon signing the Constitution pledges herself to the loyal support of the Constitution, By-Laws and regulations of the Student Government Association and to honesty in academic work. In pledging herself to loyal support of the Constitution, the student binds herself not to wilfully violate any of the college rules.

ARTICLE III

(1) There shall be one chief-marshal and one from each class who shall represent the College on all public occasions.

(2) The Chief-Marshall shall be a member of the Executive Council and shall be elected by the Council. The marshalls shall be elected by their respective classes.

(3) The duties of the marshalls shall be:

To keep a record of and report all absences from and misconduct during chapel, Student Government Association Meetings, and public entertainments when attendance is required.

PENALTIES—Minor Points

1. Points or Call Downs:

(a) For noise during school, study or quiet hours, the penalty shall be one point.

(b) For each tardy to meals the penalty shall be one point.

(c) For failure to check name off register

on returning to campus, one-half point.

(d) For failure to get laundry at usual time, one point.

(e) For each offense of leaving room without permission after light bell, but before 11:00 o'clock, the penalty shall be one point.

(f) For a meal cut, two points.

(g) Three minor points incurred within two weeks shall equal one major point; three major points incurred within two weeks shall warrant restriction.

(i) Provided the three major points are composed of minor offenses, the penalty shall be campus restriction, otherwise the penalty shall be restriction.

MAJOR POINTS

(a) For each failure to sign up with the House President in the spend-the-night book, one point.

(b) For failure to sign up when tardy to meals, one point.

(c) For failure to sign up when leaving the campus, except in prescribed limits, the penalty shall be one point.

(d) For each unexcused absence from chapel, practice, Association meetings, two points shall be given.

(e) For each unexcused absence from Church or Sunday School and all required entertainments, three points shall be given.

(f) For each offense of noise or any misconduct after 11:00 o'clock, the penalty shall be one point. For the offense of using a study sign for any reason other than study, the

penalty shall be one point.

(g) For misbehavior or studying during chapel or public entertainment, one point.

(h) For each offense of walking on the Boulevard during the working hours, the penalty shall be three major points.

(i) For breaking a study sign without permission from the House President, one point shall be given.

(j) For playing victrolas during study or quiet hours, the penalty shall be one point.

(k) For being five minutes late on the campus in the evening, one point; ten minutes late, two points; 15 minutes late, three points.

(l) Slovenly, untidy attitude toward dress—such as wearing rolled stockings, curling combs in hair, bed-room shoes and pajamas outside the bedroom—is absolutely forbidden and if indulged in means immediate restriction.

(m) Girls receiving any of the service scholarships are expected to meet all the requirements which their particular scholarship entails, and should any girl fail to do her duty in any respect she shall serve restrictions for the offense or forfeit the scholarship, according to the seriousness of the offense and the discretion of the Administration.

Restrictions shall be:

(1) The period of restriction shall be two weeks.

(2) A restricted student shall not leave the upper campus except to attend church,

and then she must be chaperoned by a member of the Executive Council.

(3) During the period of restriction the offender shall not attend any social gathering, club meetings or entertainments except those required by the administration.

(4) She shall have no callers. She shall not dance.

(5) For sufficient reason, the restricted student may obtain special permissions from the Executive Council, provided her request is formally presented in written form.

(6) Any violation of restriction shall cause the period of restriction to be extended one week.

(7) The penalty of restriction shall be announced before the Student Government Association.

CLOSE RESTRICTIONS

Close restrictions is the severest form of punishment the Executive Council is empowered to give, and is used only in the most serious cases. One week of close restriction is equivalent to two weeks of plain restriction. A girl serving close restrictions will observe all the provisions of plain restriction and in addition to these shall:

1. Be isolated in a private room.
2. Have communication with no one except faculty members, and members of the Executive Council, save at meals.
3. Have one hour of recreation daily under the chaperonage of a member of the Executive Council. At all other times, except when attending classes or meals, she shall

remain alone in her room.

Any member of the Association who in any way tempts such a restricted student to break her restrictions, will be compelled to serve plain restriction for the offence.

(8) The punishment for any flagrant misconduct or repeated violation of rules adequate punishment for which cannot be provided for under rules of the Student Government Association, shall be left to the Committee on Discipline and the President of the College with recommendations from the Executive Council.

(9) Anything wrong within itself shall be dealt with by the Executive Council.

REGULATIONS OF STUDENT GOVERNMENT

(1) a. During the working hours of the day, quiet must be observed in the halls and on the campus.

(b) No noise is allowed after the ringing of the light bell.

(c) Victrolas may be played only during recreation hours. Records played on Sundays must be purely classical. Anyone who may be disturbed by the instruments may request that the playing cease.

(d) A form of closed study hour is maintained, which provides that any girl wishing to leave her room during the period, must get permission for so doing during the first half hour after the bell rings at the beginning of the period. These permissions will be given by the House President, but no permissions will be given to any girl who fails to ask for

them at the regular hour.

(e) Students are urged to use study signs when they have studying to do and do not wish to be disturbed.

(f) No student will be allowed to entertain guests in her room without the permission of the Dean of Women.

(2) Students are required to report to classes and chapel not later than five minutes after the ringing of the bell.

(3) All students of the Association are required to attend church and Sunday School.

(b) Those excused for illness shall be confined to the Infirmary until 5:30 o'clock Sunday afternoon.

(c) Each student is allowed three church cuts a semester, but attendance at Sunday School is required every Sunday.

(d) All excuses and cuts shall be reported to the House President before the Sunday School hour.

(4) Students are not allowed to walk or ride with young men, to go to drug stores, hotels or cafes, or any place of amusement with them unless chaperoned by a teacher, with the permission of the Dean of Women.

(5) All students must be on the campus by 6 o'clock in the winter and 6:30 in the spring.

(6) Students are allowed to walk within the walking limits after 4:30 on Sunday Afternoon.

(7) All invitations to students must be mailed directly to the Dean of Women.

(8) No girl will be permitted to spend

the night out of her room without the permission of the House President. Only two girls may spend the night in the same room during the week unless special permission is given by the President of the Student Government Association.

(12) When a student is spending the week-end away from the college, if she returns on Sunday evening it must be in time for the evening meal, and if she returns on Monday morning it must be by 9 o'clock. Students spending Sunday out must return in time for the evening meal.

(13) All students must attend lunch and dinner served in the dining room. Breakfast is optional.

FRESHMAN PRIVILEGES

(1) May go calling on Monday afternoon, but may not have dates or go to ride with young men while calling.

(2) May go to the library provided they register, wear hats and get permission from the Dean of Women.

(3) May spend one week-end and one Sunday each month away from the college if they have written permission from home and the approval of the Dean of Women.

(4) May go to ice cream parlors, shopping, and attend motion pictures in groups of two once per week on any one afternoon most convenient to the individual's schedule.

(5) May walk within the limits every day except Sunday, between the hours of 2:00 and 6:00 o'clock. The limit for walking shall be Fant Street as far as Brissey's, and

Greenville Street as far as the Little Store.

(6) May have one light cut per week. Light must be off by 11:00 o'clock. Student taking cut must sign up with proctor, who shall report same to House President.

(7) May receive men callers two Saturday nights per month.

SOPHOMORE PRIVILEGES

(1) May go calling once a week, either Monday or Saturday afternoon. Must not have dates or ride with young men while calling.

(2) May go to the library or post office provided they register, wear hats and get permission from the Dean of Women.

(3) May spend one week-end and Sunday each month away from the college, provided they have written permission from home and the approval of the Dean of Women.

(4) May go shopping, to ice cream parlors, and attend motion pictures in groups of two twice per week. These afternoons shall be determined by the individual's schedule.

(5) May walk within the limits every day except Sunday, between the hours of 2:00 and 6:00 o'clock. The limit for walking shall be Fant Street as far as Brissey's, and Greenville Street as far as the Little Store.

(6) May have one light cut per week. Lights must be off by 11:00 o'clock. Student taking cut must sign up with proctor, who shall report same to House President.

(7) May receive men callers three times per month. Either on Saturday night or

Sunday afternoon.

JUNIOR PRIVILEGES

(1) May go calling on Monday and Saturday afternoons. Must not ride with young men while calling.

(2) May go to the library or post office provided they register and wear hats.

(3) May spend one week-end and one Sunday each month away from the college provided they have written permission from home and the approval of the Dean of Women.

(4) May go shopping, to ice cream parlors, and attend motion pictures in groups of two—3 times per week—the afternoons most convenient to the individual's schedule.

(5) May walk within the limits every day except Sunday between the hours of 2:00 and 6:00 o'clock. The limit of walking shall be Fant Street as far as Brissey's, and Greenville Street as far as the Little Store.

(6) May have two light cuts per week. Lights must be off by 11:00 o'clock. Student taking light cut must sign up with proctor, who shall report same to House President.

(7) May receive men callers five times per month. Either on Saturday evening or Sunday afternoon.

SENIOR PRIVILEGES

(1) May entertain callers any evening during the week including Sundays. Dinner may be taken at Tea-rooms or Country Club, or approved entertainments attended, approved chaperon required.

(2) May go riding after 4:30 P.M. with lady friends and once a week with a young man, not on Sunday, approved chaperone required, and to accept casual invitations from friends and ride to and from town unchaperoned.

(3) May spend one week-end each month with town friends and the day every Sunday.

(4) May talk to friends down town.

(5) With special permission from Dean of Women, may take lunch in town in groups of two, use telephone at any necessary time, keep lights on until 11 P.M. go shopping, to the ice cream parlor, and attend motion picture theatres in groups of two, any afternoon.

(6) It is understood that Anderson College ideal governs conduct everywhere.

PRIVILEGES OF EXECUTIVE COUNCIL MEMBERS

(1) They may keep their lights on until 11:00 o'clock.

(2) They may remain out of their room after light bell only when their duty as members of the Executive Council requires their presence elsewhere.

(3) They may have the privilege of receiving men callers every Saturday night.

(4) They may go shopping any day in the week, morning or afternoon, provided it does not interfere with their schedule.

(5) They may, with the permission of the Dean of Women, twice a month, spend Sunday with friends.

(6) They are not required to get permis-

sion to spend the night out of their rooms on week-ends.

(7) They may ride on Sunday afternoon with an approved chaperone.

(8) May talk to young men.

HOUSE REGULATIONS

Students are requested to keep orderly rooms. Rooms must be in order by 9:00 o'clock.

No furniture must be removed from rooms without permission of the Matron.

Trash must be thrown into the waste basket and not swept into the halls or thrown from the windows.

All waste baskets must be in the halls before 8:30 o'clock.

All students are expected to do their pressing in the Pressing Room and not in their bed rooms. No electric irons permitted in bed rooms.

Damage to furniture or to walls by breakage, nails, tacks, pencil marks or other means of defacing will be paid for by students occupying the room.

Students are expected to be in the Dining Room at all meals not later than five minutes after the ringing of the bell.

No dishes, silver, or other dining room equipment are to be taken from the dining room.

Lost articles must be advertised on the bulletin boards.

Articles found in or near the buildings should be taken to the matron.

Students will not use the telephone during school hours, nor talk to young men at any time without permission of the Dean of Women. This rule applies also to long distance calls.

Students are not expected to talk at any time over the telephone or send telegrams without permission from the Dean of Women.

Telephone is not to be used on Sunday except in case of emergency.

No student will be permitted to spend the night out of her room without permission of the House President.

All cases of illness must be reported to the Dean of Women and to the Nurse.

All lights must be out at 11 o'clock and may not be turned on before 5:30 A.M.

ALWAYS REMEMBER COLLEGE CALENDAR

1. In order to avoid confusion in the College Calendar, dates for all entertainments or organization meetings, which are likely to cause conflict, must be arranged with the Dean of Women, whether the original permission for the entertainments or meetings was granted by her or not. Presidents of clubs and all student organizations should register dates of regular and special meetings as far in advance as possible.

2. Students being in the Infirmary or excused from work on account of sickness during the forenoon may not exercise social privileges during the afternoon or evening.

3. No food may be served, by students, to

any girl who is sick.

4. Students will receive zeros for cutting the last recitation in subjects before a holiday, and the first after a holiday.

5. Students may not miss class work or private lessons, or change them from one day to another, to make visits.

6. A student may not drop a subject or change her course without written permission from the Dean.

7. Students are required to take examinations in all subjects pursued during a semester.

8. Permission for dates must be obtained before 6:00 o'clock P. M.

9. Dinner parties, either for clubs or individuals may be given on Saturday evenings only, since study hour must not be interrupted.

EXTRA CURRICULAR ACTIVITIES

I. The Glee Club will be allowed to bring two other Glee Clubs for entertainment during the scholastic year.

II. The Senior Class will be allowed to give a Senior play and also to sponsor one extra entertainment from another college.

III. The Junior Class will be allowed to give a Junior play.

IV. The Y. W. C. A. and the Athletic Association will each be allowed an evening's entertainment, such entertainment to necessitate little preparation.

V. Each of the Literary Societies may give one evening's entertainment.

VI. No student who is not making a passing grade, will be allowed to take part in any entertainment which requires preparation.

VII. No rehearsals, nor preparations of any kind will be allowed during the evening study hour, except on the night preceding the event.

VIII. All entertainments must be scheduled for Friday nights when it is possible to do so.

IX. Room bell will be rung at 10:30 after all entertainments except in the case of the two annual receptions.

X. Dates for all student activities must be arranged with the Dean of Women.

FIRE REGULATIONS

Section 1. There shall be a system of fire drills under the direction of the Student Government Association.

Sec. 2. There shall be a Fire Chief, Captain and Lieutenants.

Sec. 3. Election of officers.

(a) The Fire Chief shall be chosen from the incoming Junior or Senior Class at the regular Student Government elections.

(b) The Lieutenants and Captains shall be chosen by the Executive Council in consultation with the Fire Chief during the opening week of the College year.

(c) There shall be as many Captains and Lieutenants as are deemed necessary by the Executive Council and Fire Chief.

4. The Fire Rules shall be printed and

distributed to each officer in the Fire Department within two weeks after the opening of College in the fall.

DUTIES OF THE FIRE CHIEF

1. To meet with the Executive Council the opening week of the College year to choose the Captains and Lieutenants.

2. To be responsible to the Student Government Association, to whom she shall submit two formal reports during the year, one at the end of the first semester and one before the end of May.

3. To read reports in roll call books once a month and to report all misdemeanors to the Student Government Association.

4. To call all drills and instruct the Captains and Lieutenants and to receive reports at Fire Drills.

5. To inform the Dean of Women of the time that she intends to have a Fire Drill.

DUTIES OF THE CAPTAINS

There shall be one Captain for each building. Her duties shall be:

1. To see that the Fire Chief is notified at once in case of fire.

2. To see that order is preserved during Fire Drills or in case of Fire.

3. To report to the Fire Chief the names of those missing in her divisions and the names of any additions to her numbers.

4. To appoint one of her Lieutenants to represent her in her absence.

DUTIES OF FIRST LIEUTENANTS

There shall be First Lieutenants on each floor, the number to be decided by the Fire Chief. Their duties shall be:

1. To receive orders from the Captains as to which exit to take.
2. To lead the lines out of the buildings.
3. To see that absolute quiet is observed during Fire Drills.
4. To report to the Captain the names of those missing in their divisions.

FIRE DRILLS

1. Fire Drills shall be held at least every week for the first four weeks after the formal opening of the college, and at least once a month thereafter. (There shall be one drill after 12:00 P.M. each semester.)

2. Whenever a drill is omitted, an explanation of the omission should be made to the President of the Student Government Association.

3. The Chief may inform the Captains of proposed Drills and designate stairways to be used.

4. The Captains shall give the alarm by ringing the bells.

5. On the summons of the bell, each person shall provide herself with a towel. She shall close her windows and leave her door open.

6. The roll is to be called by the Lieutenants according to a plan submitted to them by the Fire Chief.

(a) It is to be called after the division has marched to its designated place.

7. There should be an exact division line on each corridor to designate which stairways the different groups shall use. In case of a real fire if the stairway is not available because of smoke or fire the Captain shall designate which exit to use.

8. To avoid confusion and to make it possible to hear the orders of the officers their must be neither running nor talking. Failure to obey this rule shall be reported to the Fire Chief at once and by her to the President of the Student Government Association.

9. Every one in a building during a Fire Drill should go down the stairs designated as the exit for that particular portion of the building and should report her name to the Lieutenant of that corridor.

10. The names of those missing from, or added to, a roll call shall be given to the Fire Chief as soon as possible. Any one who has missed roll call must report immediately in person to the Fire Chief.

11. Any one who is absent from drill shall be subject to two weeks restriction.

CONSTITUTION OF THE Y. W. C. A. OF ANDERSON COLLEGE

ARTICLE I.—Name

This organization shall be called the Young Women's Christian Association of Anderson College.

ARTICLE II.—Purpose

Its purpose shall be two-fold: first, to develop a symmetrical Christian young Woman; second, to further the development of

the young women of this college physically, mentally, morally, and socially.

ARTICLE III.—Membership

Each member of the Student Body automatically becomes a member of the Y. W. C. A. by paying the annual dues of \$1.00; attending as many meetings as possible and serving in whatever capacity she is able.

ARTICLE IV.—Officers

The officers shall be, President, Vice-President, Secretary and Treasurer, elected annually after nomination by a nominating committee. These officers shall not serve in the same capacity longer than two years consecutively.

ARTICLE VI.—Committees

The following standing committees shall be appointed by the president within a month after her election: program, finance, social posters and bulletin boards, and other committees as occasion demands.

ARTICLE VI.—Meetings

The regular meeting of the Association may be held semi-monthly, one meeting each quarter being a business meeting when officers and committees shall make written reports if necessary. Special meetings may be called by president.

ARTICLE VII.—Amendments

This constitution may be changed by a two-thirds vote of the members present at any annual meeting.

BY-LAWS

ARTICLE I.—Duties of Officers

Section 1. The president shall preside at all meetings, appoint all committees and overlook the general interest of the organization.

Section 2. In the absence of the president the vice-president shall perform the duties of the president.

Section 3. The Secretary and Treasurer shall keep a record of the Association and report at each meeting, shall conduct correspondence and have charge of all money.

ARTICLE II.—Duties of Committees

Section 1. The program committee shall arrange for the regular meetings.

Section 2. The social committee shall arrange for special meetings, social gatherings during the year and promote a spirit of friendliness among all members of the Y. W. C. A.

Section 3. The poster and bulletin board committee shall prepare attractive posters announcing special and regular meetings.

ARTICLE III.—Amendment

These by-laws may be amended by a majority vote of the members present at any meeting.

Y. W. C. A. SONG

FOLLOW THE GLEAM

To the Knights in the days of old,
Keeping watch on the mountain heights,
Came a vision of Holy Grail
And a voice through the waiting night.
Follow, follow, follow the gleam,
Banners unfurled o'er all the world,
Follow, follow, follow the gleam
Of the chalice that is the grail.

And we who would serve the King,
And loyally Him obey,
In the consecrated silence know
That the challenge still holds today.
Follow, follow, follow the gleam,
Standards of worth o'er all the earth
Follow, follow, follow the gleam
Of the light that shall bring the dawn.

CONSTITUTION AND BY-LAWS OF THE ATHLETIC ASSOCIATION OF ANDERSON COLLEGE

ARTICLE I.—Name

The name of this organization shall be The Anderson College Athletic Association.

ARTICLE II

The purpose of this organization is to promote an active interest in physical activities for all members of the student body; to create a desire for good health; to permeate an interest in athletics; to encourage co-operation and good sportsmanship.

Colors

The colors of this Association are black and gold, which are the College colors.

ARTICLE III.—Membership

Every student of Anderson College automatically becomes a member of this Association.

Dues

The annual dues of this Association are provided for in the tuition fee.

ARTICLE IV

Section I. The officers for this Association shall be nominated in the spring preceding their term of office, by the nominating committee of the Student Government Association. The officers serving for one (1) year shall be: a President elected from the

incoming Senior Class; a Vice-President elected from the incoming Junior Class; a Secretary-Treasurer elected from the incoming Sophomore Class.

Sec. II.—(1) It shall be the duty of the President to call and preside over all meetings of this Association;

(2) to appoint and to act as a presiding member of all committees;

(3) to perform all other duties pertaining to the office of the President.

(b) It shall be the duty of the Vice-President:

(1) To preside and to perform all duties in the absence of the President.

(2) To act as chairman of all social functions.

(c) It shall be the duty of the Secretary-Treasurer:

(1) To keep all minutes of all meetings (Association and Board);

(2) to perform all other duties pertaining to the office of Secretary;

(3) to keep an account of all expenditures and to submit a full report at the regular meeting of the Board;

(4) To perform all other duties pertaining to the office of the Treasurer.

Sec. III.—Executive Board:

(a) the Government of this Association shall be in the hands of an Executive Board, consisting of the officers of the Athletic Association and the Director of Physical Education as an advisor.

(b) At the same time that the Executive Officers are elected, representatives shall be elected from the incoming Sophomore, Junior and Senior Classes. These representatives shall be elected by their respective classes to serve the term of one (1) year.

(c) The Freshmen representatives must be elected between December 1st and 10th.

Sec. IV.—Duties of the Executive Board:

(a) It shall be the duty of the Board to act on all matters not provided for by the Constitution, Rules Regulations, and By-Laws of this Association.

(b) The Board shall have supervision of all athletic activities and the regulation of the Athletic Point System.

(c) The Board shall plan the program for the games and athletics of the year, and secure officials for all match games.

(d) The Executive Board shall appoint two (2) judges inside the college and two (2) outside the college to attend the inter-class games, in order to select players eligible for the varsity.

Sec. V.—Chairmen or Captains:

(a) The Chairman or Captains of the various sports shall be elected by the members of their respective teams.

Sec. VI.—Duties of the chairmen or Captains:

It shall be the duty of the Chairmen (1) to keep the names and records of the members of her team in each individual sport;

(2) to submit to the Board names of girls eligible for points;

(3) to notify all members of their team of extra practices.

(4) to record scores of games.

ARTICLE V.—Meetings

(a) There shall be three regular meetings of the Athletic Association during a scholastic year. The time of these meetings shall be at the beginning of the term, at the end of the first semester, and at the end of the second semester.

(b) Special meetings shall be called by the President.

(c) The Executive Board of the Association shall meet when the President deems it necessary.

ARTICLE VI.—Amendments

This Constitution may be amended by a two-thirds vote at any regular meeting of the Association, provided the amendment has been submitted in writing to the Executive Board at one of the regular meetings.

BY-LAWS

ARTICLE I.

Each officer before entering term of office shall be required to take the following oath of office administered by the President: "I do hereby solemnly promise to uphold the dignity of my office, and to execute the duties of my office to the best of my ability."

ARTICLE II.—Grades

A girl is not eligible for membership on class or varsity teams unless she makes an average of C on her studies, with no failures.

ARTICLE III.—Attendance

A girl must attend at least three-fourths (3-4) of the practices called by the Captain, in order to participate in class and varsity games.

ARTICLE IV.—Spirit

A girl may be dropped at any time from a team by the Executive Board if she does not uphold the standards and spirit of Anderson College—"A Healthy, Christian Gentlewoman, doing her work accurately, completely, and happily."

ARTICLE VI.—Honors

(a) Honors shall be awarded according to the point system.

(b) All honors shall be awarded by the President of the Association. Points must be won in at least two sports.

(c) Members of the Association winning four hundred points (400) shall be awarded a Block A. For each additional three hundred (300) points a star shall be awarded. Members winning seventeen hundred (1700) points shall receive the highest reward given by the Association, an Anderson Blanket.

POINT SYSTEM

In order to be eligible to represent the college, or any organization of the college, a student must have a perfectly clean record as to general deportment, and she must have made a passing grade in all her classes at the time of her nomination or election to such an office or position, and said passing grade must be maintained throughout her term of office. If her deportment fails to maintain this high level or if her grade in any subjects fails below that necessary for passing, she automatically forfeits her right to continue to hold such a position of honor or trust.

Point System

Tennis Singles	100
Runner Up	50
Tennis Doubles	100
Runner Up	50
Volley Ball	100
Captain	50
Basket Ball	100
Captain (Class)	50
B. B. Varsity	100
Capt. Varsity	50
Baseball	100
Manager	50

Hiking 75 miler per semester	75
Posture.—Grade A	75
" " B	35
Infirmary (Allowed 3 cuts)	75
Gymnasium Grade A	75
" " B	35

HIKING RULES

1. A hike must be at least three (3) miles in length.
2. Walking to town, church, and on the Boulevard will not count for hiking points.
3. The hike must be in charge of one of the Hiking Chairmen, or of someone appointed by the Chairman.

POINT SYSTEM

1. Offices held by the students shall be valued by points.
2. No student may, during the year, hold offices amounting to more than 20 points.
3. A student who fails in two subjects on any semester's report must resign all offices coming under the point system.

Student Government Association Officers

	Points
President of S. G. A.	20
Vice-President of S. G. A.	6
Secretary	7
Treasurer	6
House President	15
Members of Executive Council	5
Fire Chief	4
Members of Nominating Com.	2

Y. W. C. A. Officers

President of Y. W. C. A.	18
Vice-Pres. of Y. W. C. A.	4
Treasurer of Y. W. C. A.	4
Secretary of Y. W. C. A.	4
Cabinet Members	2

Publications

Editor-in-chief of the Sororian	18
Asst. Editor-in-chief of the Sororian	5
Business Manager	10
Asst. Business Manager	5
Associate Editors	4
Art Editors	5
Editor-in-chief of the Yodler	18
Business Manager of the Yodler	10
Asst. Business Manager	4
Staff Members	4

Athletics

President of Athletic Association	10
Vice-President	4
Secretary and Treasurer	5

Class Officers

President of Senior Class	10
President of Junior Class	8
President of Sophomore Class	5
President of Freshman Class	5
Treasurer of Senior Class	4
Treasurer of Junior Class	2
Treasurer of Sophomore Class	2
Treasurer of Freshman Class	2

Literary Societies

President for entire year	6
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President for one semester -----	3
Sec. and Treas. -----	2

Glee Club

President of Glee Club -----	4
Membership -----	2
Manager -----	8

Dramatics

Leading Parts -----	4
Minor Parts -----	2

FINE SYSTEM

All dues, fines, and pledges of all organizations must be paid on or within two weeks of pay day. If not, it is a Student Government offense, and the offender will be restricted and her name will be posted. All fines made after pay day must be paid within two weeks after they are made.

RESOLUTIONS PASSED BY THE FACULTY

Be it resolved that any student having more than 15 absences from all classes during one semester be required to take an additional semester hour course, and that any student cutting a class deliberately and without excuse be subject to restriction. Also that Music students be allowed during one semester unexcused absences as follows:

Students having four hours practice a day, four absences.

Students having three hours practice a day, three absences.

Students having two hours practice a day, two absences.

Students having one hour practice a day, one absence.

Students missing more are guilty of Student Government offense, unless absences are excused before they are taken.

Be it resolved, because of the trust given the President of the Student Government Association by the students in electing her to that high office, that all restriction be lifted and that she be allowed, as the representative of the Student Ideal, "A Healthy, Christian Gentlewoman, doing her work accurately, completely and happily," to do just as she pleases.

(Signed) W. von HASSELN,

Dean

"HINTS TO THE WISE"

1. Keep this Handbook. Consult it always when in doubt.

2. Don't be afraid to ask questions. Any old student or member of the Faculty will be glad to help you in any way possible.

3. Always consult the Dean of Women during her office hours.

4. Meet all classes and obligations promptly.

5. The College will not be responsible for money or other articles left in your room.

6. Turn off your light when leaving your

room for any length of time.

7. Be on time for dates since no girl is notified when her date arrives.

8. The parlor is to be used only for dates, and social functions.

9. Sit out from under the balcony at all activities held in the auditorium.

10. Please do not allow fathers and brothers in the bedrooms.

11. Loud talking, banging doors, running through the main corridors, and screaming down the halls, is unladylike and cannot be tolerated.

12. Be sure to do some work in the Young Women's Christian Association. Each member is responsible for the success of the "Y."

13. Stand by your class.

14. Give everybody a square deal and you will get one in return.

15. Keep ever before you "The Anderson College Ideal." Make it a part of your life.

16. Above all, be loyal to the Student Government Association, of which you are an important part. If you fail, Student Government fails, if Student Government fails, Anderson College cannot do her best for you. Remember, you represent Anderson College on every occasion.

MEMORANDA

